

MAY 30TH + 31ST
2009 10 A.M. - 5 P.M.

*Naples Spring Ahead
Artisan Showcase*

BRISTOL VALLEY
THEATER

ARTISANS OF ALL KINDS. MUSIC . WINERIES . FESTIVAL FOODS. JOIN US!

RULES & REGULATIONS

ARTWORK REQUIREMENTS:

- All work must be designed and executed by the artist. No imported or buy/sell goods are eligible to be exhibited. No crafts or kits allowed. Great attention to the details of this show are being made to keep within the areas of fine high quality artisan works. Crafts that are submitted for entry will be closely looked at for quality and originality.
- Artists wishing to share a booth having a different form of art, must submit photos, jpeg's for each artist, and pay a non-refundable jury fee for each artist. The booth fee will be charged as the regular fee plus an additional 50% of the booth cost. (ex: 10'x10' space \$120 for one artist for two artists in same booth fee with different forms of art would be \$180 plus a \$40.00 non-refundable jury fee).
- Must submit a minimum of 4 slides or jpeg's of work to be juried, and one photo, slide, jpeg of booth as it will appear at the show. Slides or CD's will be returned in your welcome package to the show.

APPLICATION DEADLINES & JURY PROCESS:

- **All applications and payment are due by March 15th, 2009.** First round of Jurying of received applications will take place on or about March 23rd and results mailed by March 27th, 2009.
- Should space still be available a second round of Jurying will take place on April 15th with results mailed no later than April 20th.
- Any applications submitted after the April 20th date will be handled on a one-on-basis and results mailed directly.
- All Jury fees are non-refundable.
- All Jurying is done by a panel of Experienced Jurors whom hold an expertise in their field. All applications are handled anonymously and the final decisions are final and at the Jury committee's discretion.

JUDGING:

- On Saturday of the show, a panel of judges will visit each booth to choose the best artist in each category. Criteria for the judging will be based on artist's originality to their category, quality of work and appearance of booth. There must be a minimum of three (3) artists' per category in order to be judged. Vendors participating under the "OTHER" category will not be judged.
- Winners in best of category will receive a ribbon and an award declaration.
- Best of overall show winner from all categories will receive a ribbon and a "FREE" booth rental in 2010.

SET-UP:

- Set-Up for the show will be on May 29th, from 12:00 noon till 8:00 pm and again on Saturday morning from 7:00-9:00 AM. YOU MUST REGISTER AT HEADQUARTERS LOCATED ON THE STEPS OF THE TOWN HALL BEFORE BEGINNING SET-UP. At time of check-in, you will receive a welcome package that will contain vendor bathroom passes, two tickets for each day of the festival for coffee and bagels, name badge, parking information, and other pertinent information.
- All exhibitors must provide all of their own set-up equipment. While all the sites are on grass, come prepared with the proper tools to level your displays, as some of the vendor spaces are uneven or inclined. Your acceptance letter will specify more information on this when received.
- The showcase will be held rain or shine. Should weather conditions be detrimental to the well-being of the vendors or attendees to the show cancellation will take place. **NO REFUNDS WILL BE GIVEN.** The Bristol Valley Theater and Grape Moments will make every attempt to re-schedule the event to sometime in October 2009, but no guarantees are being made.

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PAYMENT METHODS:

- Apply before February 1st, 2009, and deduct \$10.00 from booth fee
- Booth sizes and pricing are listed on the application. Be sure to correctly pick the size of the space desired, as there will be no tolerance given to infringement on your neighboring spaces.
- Payment can be done by check or charged/debited to Mastercard, VISA, or Discover. There is an additional \$5.00 fee assessed for this service. Must accurately and clearly fill out the charge/debit application.
- All returned checks will be charged \$30.00 fee.

SALES TAX:

- All vendors are responsible for collecting and reporting sales tax. The Ontario County tax rate is 7.125%. You must display your NYS Tax ID form. If you need to secure NYS Tax information, contact the NYS Sales Tax Registration, Building 8, State Office Campus, Albany, N.Y. 12227 or via telephone at 1-800-972-1233.

REFUNDS:

- **NO REFUNDS ONCE YOUR SPACE LETTER CONFIRMATION HAS BEEN SENT.**
- **ABSOLUTELY NO REFUNDS AFTER MARCH 15th, 2009**, except for those applications received late and who do not pass Jury selection process.
- REFUNDS TO CREDIT/DEBIT PAYMENTS WILL BE DONE BY CHECK ONLY
- NO Jury Fees will be returned under any circumstances or noted dates of application process

FOOD VENDORS:

- No Jury Fee is necessary. However, you must submit a filled out application and monies along with a picture of your booth set-up and a menu listing.
- BE ACCURATE with the size of the area needed for your set-up. (This includes adding in the size of your unit (storage units), tongue dimensions if not removable, etc.) No exceptions will be made upon arrival or infringement into your neighboring area.
- Must exhibit a food permit from the State of New York State Department of Health. Questions on this can be found by contacting the NYS Dept. of Health, 624 Pre-emption Road, Geneva, NY 14456 or via telephone to 315-789-3030.
- Specifically detail a description of your electrical and water needs on the application.

WINERY VENDORS:

- Read and adhere to the Winery Listing of Rules and Regulations

PETS:

- NO PETS OF ANY KIND WILL BE PERMITTED ON THE GROUNDS OR IN VENDORS BOOTHS, except for handicap animals needed for assistance. No exceptions will be made to this rule.